

## CALL FOR PROJECT PROPOSALS

### GaMCon 1

Publishing date: October 16, 2017

Submission of proposals: November 27, 2017

Results: December 15, 2017

**The main goal of the first GAMCON call** is to support the local initiatives with the focus on the needs of respective communities throughout Gagauzia. This call is aimed at small-scale projects which represent more flexible, operative and effective financial support for community building.

The submitted projects must be related to two main sectors:

1. institutional development of small and grassroots civil society actors in Gagauzia, and
2. social infrastructure in Gagauzia.

**Priority will be given to proposals that focus on the following:**

- community, leisure time and sport facilities building and reconstruction with the focus on sustainability of their use,
- assistance to marginalized communities and creation of facilities for them,
- revitalization of public spaces (with the focus on sustainability of their use), parks
- building capacities of local CSOs and stakeholders;
- organization of trainings and educational activities.

Project proposals which are not in accordance with the focus of this call for proposals will not be accepted.

### Financing and rules

The maximum amount of the financial contribution from this call for proposals program will be 10,000 EUR per project selected and minimum 5,000 EUR per project selected. The applicants are strongly encouraged to co-finance the proposed projects with own, external and/or third party resources.

Up to 15 projects will be awarded within the current call.

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The applicants must follow the law and financial rules and procedures of Moldova that apply for the use of financial resources from state budget and EU funds.

Personal costs and salaries associated with project management activities are eligible up to 8 % of the grant. Persons working in the offices of state and/or local authorities at the leading positions are not eligible for any payments from this grant. Bank fees are not eligible. Expenditures not clearly attributed to the objective of the project as well as costs incurred and paid before and after the project implementation period are not eligible. Financial resource used against the rules and procedures will be claimed by the donor.

The applicants are strongly encouraged to incorporate into the budget the line covering their financial reporting and financial audit costs for the project. Applicant must calculate also with the costs for display panel informing about the project with all relevant information as required EU projects of A4 format minimum.

### Duration of the project

The maximum duration of each project is 6 months commencing from the date of signing the Agreement between the Donor/GAMCON and the Final Beneficiary.

### Eligibility

The call for proposals will be open to:

- non-profit and non-governmental organizations registered in Moldova with preference to organizations registered in Gagauzia;
- community-based organizations registered and/or based in Gagauzia;
- local authorities when applying with at least one co-applicant from CSOs and/or community based organizations;
- social institutions (schools, kindergartens, retirement home, etc.)
- Local Action Groups;
- Natural persons provided that during the implementation of project they will form and register legal entity.

*Applicant can submit only one application within the call as the main applicant. However, applicant can participate in the call as the partner in one other application. If one applicant file two and more grant applications as the lead applicant within the call, all applications be formally refused. The project proposal must be submitted in English language only.*

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## Project proposal procedure and grant selection process:

1. The applicants should register with their official name of their organization and then submit the standard application form at <https://www.gamcon.org/registration-form/>. The only annex applicants are required to upload additionally to the project proposal form is the budget form. Provided that there is an application focusing, for example, on reconstruction/revitalization and/or building/construction, and applicant already possesses the full and/or partial technical documentation, they can submit the technical documentation of the said construction via email to [gamcon@gamcon.org](mailto:gamcon@gamcon.org) as addendum to their application.
2. The GaMCon team will do the preliminary formal review of the individual project proposals, and if the proposal is complete, acknowledges its receipt. The PROJECT COMMITTEE will then assess each submitted proposal and sent to for final approval.
3. If the application is approved by the PROJECT COMMITTEE, the GaMCon project management will sign a grant agreement with successful applicants. Upon the signing of the agreement, the project implementation phase can be launched.
4. After signing the Agreement and receiving financial contribution from the Contracting Authority, the GaMCon project management will transfer the respective amount of money approved in Agreement (70 % of the approved grant) to the Final Beneficiary.
5. The applicant is obliged submit a Grant Completion Report and Grant Financial Report which will be available on the GaMCon website after the completion of the project, and send the requested documents to the GaMCon project management, which will subsequently forward them to the Contracting Authority.
6. After the completion and financial reporting documentation is approved by the Contracting Authority, the GaMCon project management will pay the remaining balance of the budget (30 %) to the Final Beneficiary.

## General information

The only annex applicants are required to submit is the budget form. Provided that there is an application focusing for example on reconstruction/revitalization and/or building, and applicant already possesses the technical documentation, they can submit the technical documentation of the said construction via email to [gamcon@gamcon.org](mailto:gamcon@gamcon.org) as addendum to their application.

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Provided that the project committee will require any additional information in order to award grant, it will contact the applicant during the review process. Project Committee will however do so only when proposal submitted was complete.

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