

GaMCon Youth Leadership Program
Project writing and management
December, 9 – 10, 2017

www.gamcon.org

Day 1	
9:00 – 10:30	Icebreaking – short introduction of trainer and participants <i>Presentation of Project Cycle Management (PCM) and Logical Framework Approach (LFA)</i> <ul style="list-style-type: none"> • history, • application in EU funded programs, • practical implementation of methodology within calls for proposals
10:30 – 11:00	<i>Break</i>
11:00 – 12:00	How to plan a proposal from the very first scratch - demonstration of LFA tools on case studies - <i>Analyses</i> (stakeholders, problems, objectives, strategies)
12:00 – 13:15	<i>Lunch</i>
13:15 – 15:00	How to plan a proposal from the very first scratch - demonstration of the Logical Framework Matrix (LOGFRAME) <ul style="list-style-type: none"> • Planning a proposal applying the Logical Framework Approach (setting up a basic project structure: objectives, indicators, activities, sources of verification, external assumptions) Brainstorming session – collecting project ideas

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	<ul style="list-style-type: none"> maximum 4-5 project ideas to be elaborated during the training/one working group per a project idea
15:00 – 15:30	<i>Break</i>
15:30 – 18:00	<p>Application of PCM tools on own project ideas</p> <ul style="list-style-type: none"> Problem analyses (What needs to be changed and why, why do we need this project...?) <p>Stakeholders analyses (Who are the key players...?)</p> <p>Group work</p> <ul style="list-style-type: none"> preparing presentations for the next day <p>Debriefing and conclusion of Day 1</p> <ul style="list-style-type: none"> Informal time to share stories and experiences related to citizens participation

	Day 2
9:00 – 10:30	<p>Application of PCM tools on own project ideas</p> <ul style="list-style-type: none"> Problem analyses (What needs to be changed and why, why do we need this project...?) Stakeholders analyses (Who are the key players...?)
10:30 – 11:00	<i>Break</i>
11:00 – 12:00	Presentation of results of each working group

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12:00 – 13:15	<i>Lunch</i>
13:15 – 15:00	<p>Application of PCM tools on own project ideas</p> <p>Planning the project – building logical structure of the project using LOGFRAME</p> <ul style="list-style-type: none"> • Objectives • Indicators • Activities • Sources of verification • External assumptions
15:00 – 15:30	<i>Break</i>
15:30 – 18:00	<p>Group work</p> <p>elaborating and presenting proposal drafts in the form of logframes</p> <p>Practical application of the LFA tools in working with application forms</p> <ul style="list-style-type: none"> • Linking application forms and information contained in LFA tools (what goes where...) using examples of various application forms of different Managing Authorities <p>Debriefing, conclusion, evaluation</p>

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